

Dental Office Policies

Appointment Cancellation Policy

Your scheduled appointment time has been reserved specifically for you. We are aware that unforeseen events sometimes require missing an appointment, however we request **24 hours notice** if you need to cancel your appointment. A **\$50.00/hour Missed Appointment Fee** will be added to your account after missing your second appointment without notifying us 24 hours in advance.

Late Arrival Policy

We respect our patients' time and make every effort to remain on schedule. We expect our patients to arrive on time as well. If you are going to be late, please notify us. We reserve the right to reschedule your appointment and charge our Missed Appointment Fee if you arrive more than 10 minutes after the start of your reserved appointment time.

Fees & Payment Options

Payment is expected when services are rendered. We understand that quality dental work is not cheap, and we are willing to make arrangements before the time of your visit if you are unable to pay the whole amount upfront. To make payment more convenient for you, we accept cash, personal checks, VISA, MasterCard, Discover and CareCredit.

Dental Insurance Policies

We do our very best to give an accurate estimation of how much insurance will cover for a given procedure. However, insurance estimation is not a guarantee of payment. Actual benefits will be determined when the services are completed and submitted for payment. Please keep in mind you are responsible for your total obligation should your insurance benefits result in less coverage than anticipated.

I have read and agree to the above policies.

Patient Name: _____ Date: _____

Patient or Guardian Signature: _____

